

FRANKLIN TOWNSHIP BOARD OF FIRE PREVENTION

September 3, 2015

A regular meeting of the Franklin Township Board of Fire Prevention was held at Franklin Township Municipal Building at 475 DeMott Lane, Somerset, on September 3, 2015 from 7:40 pm to 9:10 pm. Chairman William Kleiber called the meeting to order with the Pledge of Allegiance and reading of the Sunshine Notice.

A moment of silence was held for all members who have passed.

ATTENDANCE

<u> </u> Shanel Robinson	<u> </u> Phil Kramer	Township Council
<u> X</u> Brian Farrar	<u> </u> Phil Rizzo	Twp. Manager/Police Dept.
<u> X</u> John Hauss	<u> X</u> Andrew Berardo	Fire Prevention
<u> X</u> Jim Wickman	<u> </u> Tim Szymbrocki	Fire District No. 1
<u> X</u> Darrell Myers	<u> X</u> William Kleiber	Fire District No. 2
<u> </u> Sherrod Middleton	<u> </u> John Byrne	Fire District No. 3
<u> X</u> Christina Klam	<u> </u> Ernst DeHaas	Fire District No. 4
<u> X</u> Vincent Inzano	<u> </u> Steve Berardo	Fire Chief's Association

John Hauss advised that Councilwoman Robinson was appointed to replace Councilman Regan and assume his committees. John advised that he had only notified Councilwoman Robinson yesterday of the meeting, and she would not be able to attend.

MINUTES – The July 9, 2015 meeting minutes were approved.

CORRESPONDENCE – None

DEPARTMENTAL REPORT – The July & August 2015 Activity, FAAR and Fire Response reports were reviewed.

John Hauss introduced the new part time employee, Frank Kunz to the Board. Frank is a firefighter with Franklin Park Fire Company. Frank will mainly be working on Tuesday and Thursday and be conducting the CSDCMAPFEC inspections.

John Hauss spoke to our new KNOX salesman, Gerry Reid, and we will be changing our way of ordering Knox products to include online e-approval. This should make it easier for businesses.

John Hauss requested the Board to start considering how to fund new equipment for the Department, i.e.: gas meters, turnout gear. He stated that the Department OE budget is approximately \$7,300/year and \$4,000 is used for uniforms and another \$2,000 for code subscription services, leaving very little for equipment. A discussion ensued on Department funding. James Wickman asked how many gas meters does the department have? Andrew Berardo stated we have three & Millstone Valley gave us a few but they are not serviceable. James Wickman asked how many gas meters would the department want? John Hauss said nine. James Wickman asked what was needed as far as turn-out gear. John Hauss stated as of right now the gear is all current, but we need to develop a plan on replacement. Chairman Kleiber said he would like to speak to the Council about helping out more. Vincent Inzano said we should go through our representatives first. John Hauss advised the need to have turn-out gear that complies with NFPA standards is because of the firefighting duties.

John Hauss reported on the new 2015 pickup truck. The truck should be in soon and it will go to have the lettering installed and then to 10-75 for cabinets and emergency lights.

Chairman Kleiber asked about the district penalty money? John Hauss said he would get the purchase orders issued.

TRUST FUND – \$ 4,365.32

SHARED SERVICES AGREEMENT – The Board had a discussion on the enhancements for the Shared Services. Insurance issues need to be addressed before any further discussions on driving apparatus can be discussed. One possible solution is having an engine turned over to the Township, so it is Township employees driving a Township vehicle.

UNFINISHED BUSINESS –

Preplans - John Hauss advised that we still need to confirm what program the fire departments are going to use and Fire Prevention needs access to the program to put the data in the system.

Chairman Kleiber asked about the type of computers; laptop vs. tablets. James Wickman said they are in the process of switching to tablets, windows based. Brian Farrar stated QED does not work with Windows 8 so if they are going that route to get Windows 7, but said it would be better to get tough books, they work best.

Chairman Kleiber asked if there was any update on the radios. Brian Farrar again urged everyone to have their radio's evaluated and put a plan together for upgrading them sooner rather than later. He said we have ideas on pricing but the final amount will not be known until the radios are read and it is determined what software is needed. He also stated that it will take time for the software upgrade for each radio to be written.

NEW BUSINESS – John Hauss requested the Board adopt fire lanes for Somerset Gate, a housing development at Somerset Street and Douglas Avenue in District 3. John advised that these fire lanes are needed because a resident on Prospect Avenue is parking in the emergency access and has ignored requests to cease. John advised that once adopted, the Police and Fire Prevention can enforce the fire lanes. The Board adopted the fire lane.

ROUNDTABLE COMMENTARY – Vincent Inzano asked why all the districts haven't been very involved or present at the meetings. Chairman Kleiber said he would make a phone call to try an address. Vincent Inzano suggested it should be followed up with a letter.

Vincent Inzano asked about the next commissioners meeting, when it would be? Chairman Kleiber asked Christina Klam to have District # 4 host the meeting; Christina advised they would host the meeting and it was agreed it would be sometime in October. Christina requested District # 1 or 2 take care of the Sunshine Notice; they agreed once the date is set.

Andrew Berardo advised the safety trailer went to the Township garage and they did service and completed a number of repairs.

John Hauss advised there will be two ceremonies on September 11th; the fire departments are holding their annual ceremony at Saint Matthias at 6:30pm and the Township is dedicating a new 9-11 memorial in front of the library at 6:30 pm.

PUBLIC SESSION - In accordance with the New Jersey Open Public Meetings Act the meeting was open for comments from the public.

NEXT MEETING: Thursday, October 8, 2015 at 7:30 PM
Franklin Township Municipal Building
Large Conference Room

Respectfully submitted,

Rachel Dupree, Administrative Aide, Fire Prevention Department