

FRANKLIN TOWNSHIP BOARD OF FIRE PREVENTION

November 12, 2015

A regular meeting of the Franklin Township Board of Fire Prevention was held at Franklin Township Municipal Building at 475 DeMott Lane, Somerset, on November 12, 2015 from 7:30 pm to 8:15 pm. Chairman William Kleiber called the meeting to order with the Pledge of Allegiance and reading of the Sunshine Notice.

A moment of silence was held for all members who have passed.

ATTENDANCE

<u>X</u> Shanel Robinson	___ Phil Kramer	Township Council
<u>X</u> Brian Farrar	___ Phil Rizzo	Twp. Manager/Police Dept.
<u>X</u> John Hauss	<u>X</u> Andrew Berardo	Fire Prevention
___ Jim Wickman	___ Tim Szymbrocki	Fire District No. 1
___ Darrell Myers	<u>X</u> William Kleiber	Fire District No. 2
<u>X</u> Ted Ritterson	<u>X</u> John Byrne	Fire District No. 3
___ Christina Klam	___ Ernst DeHaas	Fire District No. 4
<u>X</u> Vincent Inzano	<u>X</u> Steve Berardo	Fire Chief's Association

The Chairman welcomed Councilwoman Robinson to the Board.

MINUTES – September 3, 2015 meeting minutes were approved.

CORRESPONDENCE – None

DEPARTMENTAL REPORT – The September & October 2015 Activity, FAAR and Fire Response reports were reviewed.

John Hauss reported the Department is working on completing the Life Hazard Use inspections for the State certification.

John reported the 2016 O/E budget has been submitted to the Township Manager for review. The budget includes a very slight increase over 2015 because some subscription costs have gone up.

John reported that two requests for capital projects were submitted. To replace the 20 plus year old carpet in the office and upgrade the mobile and portable radios. The county upgrade maybe in question because the only reason is for fire calls. The districts may have to cover this cost. John also reported that the Department met with the financial oversight committee and requested a part time clerical position for 2016.

The new pickup truck is still at 10-75, hoping it will be back in about 1-week.

TRUST FUND – \$ \$4,365.32

John Hauss explained what the trust fund is and what is used for to Councilwoman Robinson.

SHARED SERVICES AGREEMENT – John Hauss stated there was nothing new to report on the Shared Service Agreement.

UNFINISHED BUSINESS – John Hauss reached out to Steve Staschek after the Joint Board Meeting, Steve stated they will be staying with the same software program. The company is doing a large update by the end of the year. After the upgrade, Fire Prevention will have access.

Brian Farrar stated he spoke to Bob Vornlocker about the gate and it is repaired. Brian also advised that police department has a key in headquarters for the main gate, if there is an issue they can respond and open that gate; it may take a little time. He said they are discussing installing two locks on the main gate so that one will be used in the future.

It was reported that Neil Gallo is stepping down as President of the Chiefs Association and Vincent Inzano running.

Discussion on radio upgrades.

NEW BUSINESS – John Hauss made two separate calendars for 2016 depending on the September date. September 8th was picked and a copy of the 2016 calendar will be given out to the Board.

ROUNDTABLE COMMENTARY – Vincent Inzano requested John Hauss to print the list of the Trust Fund activity for everyone to review.

Ted Ritterson thanked everyone for coming out to the fire Tuesday night.

PUBLIC SESSION – None

NEXT MEETING: Thursday, December 10, 2015, at 7:30 PM
Franklin Township Municipal Building
Large Conference Room

Respectfully submitted,

Rachel Dupree, Administrative Aide, Fire Prevention Department