

Township of Franklin, Somerset County, N.J. - Shade Tree Commission

Meeting Minutes September 22, 2016

Present: Sara Malone-Chair, Jason Harkins, Robert Hudak, Christopher Williams, Arnold Schmidt

Excused: Carol Parker-Vice Chair, Carl Hauck

Meeting called to order at 7:02 pm

Secretary's Report (Approval of Minutes):

- July 2016 – C. Williams motioned, R. Hudak 2nd, minutes approved, 3 votes in favor, 2 abstained.
- August 2016 – S. Malone motioned, C. Williams 2nd, minutes approved as amended, 3 votes in favor, 2 abstained.

Treasurer's Report: No update this month.

Old Business

1. Shade Tree Commission (STC) Open Position: No update this month.
2. CFMP - Hazard Tree Identification Project: S. Malone contacted State Forester for list of recommended consultants, further discussions pending response from State Forester.
3. CFMP – Community Stewardship Incentive Program (CSIP) Grant Application: No update this month.
4. Jeff Baumley Service Recognition: Service recognition scheduled for Oct. 10th Council meeting. If available, STC members will attend in support of Jeff's recognition.
5. Proposed Tree Planting
 - a. Hamilton Street Redevelopment (HSR): No update this month.
 - b. Middlebush Park: General discussion of concerns over conditions of trees planted. Trees appear to be stressed/dying.

Action Item: C. Hauck to update STC on status of planting/watering of Middlebush Park Trees.
6. Tree Planting and Maintenance Updates
 - a. JFK Blvd. Tree Replacement Program: No update this month.
 - b. Hazard Trees: No new hazard tree conditions reported this month.
7. Emerald Ash Borer (EAB): General discussion of incorporation of EAB information/literature into Franklin Days event.

8. Community Events – Public Information/Education
 - a. Franklin Days - September 24, 2016 (EAB and 2017 Tree Sale):
 - i. General discussion of display materials and handouts to be available at the STC table, including information about the tree sale and EAB information. In addition S. Malone and R. Hudak prepared a business card containing EAB/Tree Sale handout information for distribution.
9. Tree Sale & Arbor Day – April 2017:
 - a. Tree Sale: Tree order sent to tree supplier.
 - b. Arbor Day 2017: No update this month.
10. Public Inquiries: None

New Business

1. CEU's: STC member reminded that CEU's are required for 2016 to maintain Tree City status.

Action Item: STC members to provide CEU credits information to S. Malone for 2016.
2. STC Website: General discussion of website revisions including removal of hurricane sandy tree references, and movement of EAB link to front page. STC to review website at future meetings for additional revisions.

Action Item: J. Harkins to coordinate website revisions with IT.

Public Discussion

No Public.

Dendrology

None discussed

Adjournment:

8:06 PM

C. Williams motioned, A. Schmidt 2nd, unanimously approved.

Respectively Submitted,

Jason Harkins

Secretary