

**FRANKLIN TOWNSHIP BOARD OF FIRE PREVENTION**

May 10, 2018

A regular meeting of the Franklin Township Board of Fire Prevention was held in the Main Conference Room at the Franklin Township Municipal Building at 475 DeMott Lane, Somerset; on May 10, 2018 from 7:35 pm to 8:10 pm. Chairwoman Christina Klam called the meeting to order with the Pledge of Allegiance and reading of the Sunshine Notice.

A moment of silence was held for all members who have passed.

**ATTENDANCE**

<u>   </u> Shanel Robinson	<u>   </u> Phil Kramer	Township Council
<u>X</u> Brian Farrar	<u>   </u>	Twp. Manager/Police Dept.
<u>X</u> John Hauss	<u>X</u> Andrew Berardo	Fire Prevention
<u>   </u> Rich Hibbard	<u>   </u> Jim Wickman	Fire District No. 1
<u>   </u> Darrell Myers	<u>X</u> Dave Hammer	Fire District No. 2
<u>X</u> Sherrod Middleton	<u>   </u> Kenneth Reid	Fire District No. 3
<u>X</u> Christina Klam	<u>X</u> Keith Chase	Fire District No. 4
<u>X</u> Vincent Inzano	<u>X</u> Steve Berardo	Fire Chief's Association

**MINUTES** – The April 12, 2018 meeting minutes were approved.

**CORRESPONDENCE** – Christina Klam reported on a concert at Franklin High School on May 12<sup>th</sup>.

**DEPARTMENTAL REPORT** – The Board reviewed the Activity, FAAR and Fire Call Response reports for April 2018.

John Hauss introduced the new fire inspector, Mark Borquist. John told the Board a little about his background and experience; Mark has already completed the DCJ arson course and should be able to go on standby duty as soon as he is off probation.

**TRUST FUND** – \$ 4,386.32 + \$682.51 (Turnout gear funds) = \$5,068.83

John Hauss reported that the gift cards for the winners of the fire safety poster contest have been purchased and the Department is making arrangements to get the awards to the winners.

**SHARED SERVICES AGREEMENT** – John Hauss advised that the funds are due June 30<sup>th</sup> and he will send the invoices within two weeks.

**JOINT BOARD – COMMISSIONERS & FIRE CHIEFS** – Christin Klam advised they are looking for a date for the next meeting.

**UNFINISHED BUSINESS** – Christina Klam reported that at last month's meeting, Jim Wickman suggested that we add a question to the membership applications - "how you heard about us"; this way we know where to concentrate our efforts and any funding in recruiting other new members. The Board agreed with this suggestion.

Christina asked if there have been any calls or emails to the Recruitment phone number or email; John Hauss advised that there had been no activity.

**NEW BUSINESS** – None

**ROUNDTABLE COMMENTARY** – Dave Hammer advised that Fire District 2 has hired a part-time technician, Monday- Friday, 7:00am-12:00pm. Chris Butler, the Chief of Little Rocky Hill Fire Company is the employee. He will be arranging maintenance and training and will be available to respond to fire calls.

John Hauss reminded the Commissioners that the Fire Departments should NOT be using fire hydrants on private properties for non-emergency events nor should they use a private fire hydrant if the emergency does not involve that property. We have already experienced issues with property owners accusing the fire departments of damage to landscaping and the fire hydrants themselves, when the fire hydrants were used and there was no fire call at that particular property. In addition some fire hydrants are metered meaning the property owner is liable for all water used from that fire hydrant.

John Hauss told the Board and Departments that this year for Franklin Day we will have a smaller display area and will have to limit the number of vehicles.

**PUBLIC SESSION** – Mark Borquist addressed the Board stating he is happy to be here and hopes to have a positive impact on the town.

**NEXT MEETING:** Thursday, June 14, 2018 at 7:30 PM  
Franklin Township Municipal Building  
Large Conference Room

Respectfully submitted,

Rachel Dupree, Administrative Aide, Fire Prevention Department