

FRANKLIN TOWNSHIP BOARD OF FIRE PREVENTION

December 14, 2017

A regular meeting of the Franklin Township Board of Fire Prevention was held in the Main Conference Room at the Franklin Township Municipal Building at 475 DeMott Lane, Somerset; on December 1, 2017 from 7:35 pm to 8:30 pm. Chairwoman Christina Klam called the meeting to order with the Pledge of Allegiance and reading of the Sunshine Notice.

A moment of silence was held for all members who have passed.

ATTENDANCE

<u> </u> Shanel Robinson	<u> X </u> Phil Kramer	Township Council
<u> X </u> Brian Farrar	<u> </u>	Twp. Manager/Police Dept.
<u> X </u> John Hauss	<u> X </u> Andrew Berardo	Fire Prevention
<u> X </u> Rich Hibbard	<u> X </u> Ryan Hunt	Fire District No. 1
<u> X </u> Darrell Myers	<u> X </u> Dave Hammer	Fire District No. 2
<u> X </u> Sherrod Middleton	<u> X </u> Kenneth Reid	Fire District No. 3
<u> X </u> Christina Klam	<u> X </u> Keith Chase	Fire District No. 4
<u> </u> Vincent Inzano	<u> X </u> Steve Berardo	Fire Chief's Association

MINUTES – The November 9, 2017 meeting minutes were approved.

CORRESPONDENCE – None

DEPARTMENTAL REPORT – The Board reviewed the Activity, FAAR and Fire Call Response reports for November.

John Hauss advised that the Department hired Deborah Parillo for the part-time clerical position. John Hauss also advised that the Part Time Fire Inspector, John Bassi, resigned and took a full time Fire Inspector position in another town. He advised he is in the process of getting approval to post the part-time position. John advised that the staff is working on finishing up the LHU inspections for the 2017 calendar year.

TRUST FUND – \$ 86.32 + \$682.51 (Turn Out Gear Fund) = \$768.83

John Hauss presented a bill for \$100 for use of the Somerset County Fire Academy for the Department's Annual Live Burn Drill. The Board approved the expenditure. John reported that after payment of this bill, the Trust fund will have a balance of (\$13.68) and asked the Districts to contribute to the fund. He advised that none of the districts contributed their 2017 funds. There was a discussion about how much each District should contribute; John advised that even though not all the Districts contribute on a regular basis, it had been previously agreed that the Districts would contribute \$500 per company.

SHARED SERVICES AGREEMENT – John Hauss advised that the signed document has been mailed from the Township Clerk.

JOINT BOARD – COMMISSIONERS & FIRE CHIEFS - Christina Klam reported that the Township has offered services to help with the recruitment of volunteer firefighters. The Township is going to create a phone number that a resident could call and leave a message, and that message would be forwarded to Fire Prevention, who will then forward the message to the respective fire company. The Township is going to create a web page with a form that will work the same way. The Mayor and Manager also said they could help with hanging banners, providing space for

advertisements or articles in the newsletter (Franklin Times), and will allow recruitment videos to be posted to the Township web site and TV channel. It was suggested and agreed that a standard design be used for signs and banners. It was also discussed advertising at the High School and adult communities. Franklin Day Festival was also discussed.

UNFINISHED BUSINESS –

The Board discussed the new ID cards from the County.

NEW BUSINESS – John Hauss presented the 2018 Calendar for the Fire Prevention Board meetings, the calendar was approved as submitted.

ROUNDTABLE COMMENTARY –

Kenneth Reid reported on sandwich challenge fund raiser for the Franklin Food Bank that Community Fire & Rescue and the Police Department are having at the new Wawa on Somerset Street.

Rich Hibbard reported on Santa in the Park that Middlebush Fire Company is holding.

PUBLIC SESSION -

NEXT MEETING: Thursday, January 11, 2017 at 7:30 PM
Franklin Township Municipal Building
Large Conference Room

Respectfully submitted,

Rachel Dupree, Administrative Aide, Fire Prevention Department