



FRANKLIN TOWNSHIP PARK PERMIT

INSTRUCTIONS

TOWNSHIP USE ONLY:
STAMP DATE RECEIVED

This form must be filled out completely. If an item does not apply to your application, mark it "N/A". Please Note: The Recreation department requires 14 days advance notice for any request for a park permit. Please be aware that if your event is public, it may be classified as a Special Event. It will require 60 days' notice and may require additional approvals/permits from various Township Departments including but not limited to: Construction, Fire Prevention, Health, Police Department, Parks & Recreation and/or Zoning. You will be contacted as to which additional approvals/permits are required. You will also be required to attach a site plan that shows the location of the event, all permanent and/or temporary structures being utilized, parking, access/egress lanes, etc.

If any question is left blank or if a site plan is not attached, the application will be returned as "incomplete".

PLEASE PRINT CLEARLY OR TYPE

Today's Date:

Name of Organization:			
Address:			
Federal Tax-Exempt Number (if applicable):			
NJ Registration Number (if non-profit):			
Contact Person: (responsible for ALL interactions with Recreation staff)			
Address:			
Day Phone:		Cell Phone:	
Email:			
Park Requested: (select ONE per permit)			
<input type="checkbox"/> Bascom Park	<input type="checkbox"/> Castleton	<input type="checkbox"/> Consovoy	<input type="checkbox"/> Delar
<input type="checkbox"/> Dunham Lebed	<input type="checkbox"/> East Millstone	<input type="checkbox"/> Inman	<input type="checkbox"/> Kingston School Park
<input type="checkbox"/> Middlebush	<input type="checkbox"/> Naaman Williams	<input type="checkbox"/> Nassau	<input type="checkbox"/> Rutgers Heights
<input type="checkbox"/> Township Gazebo			
Date(s) Requested:			
Please check the desired Park Facilities:			
<input type="checkbox"/> Picnic Pavilion	<input type="checkbox"/> Restrooms	<input type="checkbox"/> Athletic Field	<input type="checkbox"/> Basketball Courts
			<input type="checkbox"/> Other _____
Start Time:		End Time:	
<input type="checkbox"/> Private Event (by invitation)		<input type="checkbox"/> Public Event (open to the general public)	
Description of the Event:			

ABBREVIATED PARK REGULATIONS AS PER ORDINANCE 756, 775, 869, 1089, 4134-16

1. No alcoholic beverages	6. Park closed before sunrise and after sunset
2. No glass containers	7. All animal waste must be picked up
3. All animals must be leashed	8. No defacing or altering of any structure, tree, stream, etc.
4. Fires only in designated locations	9. No Smoking on Public Property Ordinance 4134-16 which is included in Chapter 300-1 through 4 of the Township Code.
5. No motorized vehicles	

ADDITIONAL REQUIREMENTS

<ul style="list-style-type: none"> • Leave Park & picnic area as clean as found. Garbage is to be removed from the park 	<ul style="list-style-type: none"> • Portable generators, propane grills require Fire Prevention permit, with a copy submitted to Recreation Dept.
<ul style="list-style-type: none"> • Group sponsor will be held responsible for group's actions 	<ul style="list-style-type: none"> • Permit holder must be able to furnish park permit upon request

PARK RENTAL RATES

\$40/4hour block for Picnic Area	\$20 Non-refundable deposit per date requested
\$30/4hour block for Grass/Paved Athletic Field	\$300.00 Maintenance Escrow (ORDINANCE #3586 Ch.325-11) PAYABLE BY CASH, CHECK OR MONEY ORDER. REFUNDABLE AFTER RENTAL

SYNTHETIC TURF FIELD RATES

\$100/2 hr for residents, plus \$25/2 hrs for lights	\$200/2 hr for non-residents, plus \$50/2 hrs for lights
\$50/2 hr for resident non-profit, plus \$25/2 hrs for lights	\$100/2 hr for non-resident non-profit, plus \$50/2 hrs for lights
\$200/hr resident for profit, plus \$50/2 hrs for lights	\$250/hr non-resident for profit, plus \$50/2 hrs for lights

FOR RECREATION DEPARTMENT ONLY:

IDENTIFICATION MUST BE PRESENTED AT TIME OF APPLICATION SUBMISSION

DATE OF BIRTH	
DRIVERS LICENSE OR PROOF OF RESIDENCY	

FOR TOWNSHIP USE ONLY (SPECIAL EVENTS):

RECREATION/CLERK'S OFFICE	DATE RECEIVED
Special Event Permit Fee (\$125.00)	
Maintenance Escrow (\$300.00)	
Insurance Coverage/Township	
Police Protection Escrow	
Affidavit of Service	
Outside Agency Approvals	
Ride Vendor's Permit to Operate	
Maintenance Escrow Received by Finance	

TOWNSHIP COUNCIL ACTION IF REQUIRED

APPROVED DENIED NO SPECIAL EVENT PERMIT REQUIRED

PERMIT #: _____

ANN MARIE MCCARTHY - TOWNSHIP CLERK

DATE