

**Franklin Township Shade Tree Commission**  
**Somerset County, New Jersey**  
Meeting agenda for February 23, 2023

- 1. Call to order in accordance with the sunshine law provision.**
- 2. Roll Call**
- 3. Secretary's report**
  - a. Approve January meeting minutes.
- 4. Treasurer's report**
  - a. Review Township Financial Report (Review Only / Approval Not Required)
- 5. First opening of meeting to the public**
- 6. Old business / updates:**
  - a. Updates from committees and commissions:**
    - i. Environmental commission (Arnie Schmidt)
    - ii. Open space advisory (Mary Lauko)
    - iii. Sustainable jersey (Mary Lauko / Sara Malone)
    - iv. Franklin Twp council – FTSC report (draft)
  - b. Franklin Twp U&CFM plan – status and next steps
  - c. Franklin Twp tree maintenance plan – beginning steps
  - d. I-tree canopy cover inventory updates – next steps
  - e. Commission administration:**
    - i. Volunteer hours tracking
  - f. Tree Maintenance and Project Updates:**
    - i. Memorial forest
    - ii. Hamilton street
    - iii. Naaman Williams park (planted 2019)
    - iv. Inman Park (planted 2018)
    - v. Middlebush Park (planted 2018)
  - g. Public information / education / events / community outreach projects**
    - i. Website updates
      1. Added tree category to Twp maintenance form.
    - ii. Franklin Times and NIXLE e-blasts
    - iii. Arbor day 2023
    - iv. Annual tree sale 2024
  - h. Other Initiatives / projects**
    - i. Landscape guidelines for development applications – next steps
    - ii. Do not plant trees list – next steps / publication.
    - iii. Recommended trees list - next steps / publication.
    - iv. CME hazardous tree assessments maps and inventory
- 7. New business**
  - a. Big and heritage trees in franklin township (requested by S. Malone)
  - b. 2023 state tier-a stormwater permits requiring tree removal / replacement plans (requested by S Gillooly)
  - c. Letter of inquiry to engineering (requested by R Hudak)
  - d. 2023 projects (requested by R Hudak)
- 8. Second opening of the meeting to the public**
- 9. Dendrology & discussion**
- 10. Adjourn**
  - a. Next meeting Thursday, March 23, 2023