



Franklin Township Shade Tree Commission

Somerset County, New Jersey



Meeting agenda for June 22, 2023



TREE CITY USA®

1. **Call to order in accordance with the NJ Open Public Meeting Act**
(aka the sunshine law) NJSA 10:4-6(1973)
2. **Shade Tree Commission Members Roll Call**
3. **Secretary's Report**
 - a. Approve May meeting minutes as emailed to Commission members.
4. **Treasurer's Report**
 - a. Review Township Financial Report (Review Only / Approval Not Required)
5. **Commission administration:**
 - a. Volunteer hours tracking – May Meeting 3 Hours
6. **First opening of meeting to the public**
7. **Old business / Updates:**
 - a. **Committees and commissions:**
 - i. Franklin Twp council updates – Mr. Vassanella
 - ii. Environmental commission (AS)
 - iii. Open space advisory (ML)
 - iv. Sustainable jersey (ML / SM)
 - v. DPW (CF)
 - b. **Planning**
 - i. Franklin Twp U&CFM plan – Request for CME assistance
 - ii. Landscape guidelines for development applications:
 1. Recommended evergreen trees list.
 - iii. Hazardous Tree Maps / Inventory – Request for DPW updates
 - c. **Tree Maintenance and Projects:**
 - i. Planting Trees, Watering, and Maintenance by the DPW
 - ii. Hamilton street
 - iii. Tree Planting and Maintenance on School Properties (ML)
 - iv. FT Tree maintenance (NJ Tree Foundation)
 - d. **Public information / education / events / community outreach projects**
 - i. Big and heritage trees in Franklin Township
 - ii. Annual tree sale 2024 – planning update
 - iii. Franklin Day 2023
8. **New business**
 - a. TBD
9. **Second opening of the meeting to the public**
10. **Dendrology & General Discussion Items**
11. **Adjourn**
 - a. Next meeting Thursday, July 27, 2023