



Franklin Township Shade Tree Commission

Somerset County, New Jersey

Meeting agenda for February 22, 2024



1. **Call to order in accordance with the NJ Open Public Meeting Act**
(aka the sunshine law) NJSA 10:4-6(1973)
2. **Shade Tree Commission Members Roll Call**
3. **Secretary's Report**
 - a. Review and approve January meeting minutes.
4. **Treasurer's Report**
 - a. Review Township Financial Reports.
5. **Commission administration:**
 - a. Volunteer hours tracking – January Meeting 3 Hours
 - b. Need CEU and Budget numbers for Tree City and NJUCF Renewals from DPW
6. **First opening of meeting to the public**
7. **Old business / Updates:**
 - a. **Committees and commissions:**
 - i. Franklin Twp council updates – Mr. Vassanella
 - ii. Environmental commission updates (AS)
 - iii. Open space advisory updates (ML)
 - iv. Sustainable Jersey updates (ML / SG)
 - v. DPW Updates (CF)
 - b. **Planning**
 - i. Status of FT Projects (U&CFM plan, maintenance, memorial forest, and tree inventory)
 - c. **Tree Maintenance and Projects:**
 - i. Update on Hamilton St – Bid responses were received.
 - d. **Public information / education / events / community outreach projects**
 - i. Big and heritage trees in Franklin Township – Updates (BB)
 - ii. Annual tree sale 2024 – Program Update (Trees Are Ordered) (BH)
 - iii. Tree Giveaway – April 2024 (SG)
8. **New business**
 - a. Tree Ordinance – reinstating 25% limit (AS)
9. **Second opening of the meeting to the public**
10. **Dendrology & General Discussion Items**
 - a. TBD
11. **Adjourn**
 - a. Next meeting Thursday, March 21, 2024.



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