



# Franklin Township Shade Tree Commission

Somerset County, New Jersey

## Meeting agenda for March 28, 2024



1. **Call to order in accordance with the NJ Open Public Meeting Act**  
(aka the sunshine law) NJSA 10:4-6(1973)
2. **Shade Tree Commission Members Roll Call**
3. **Secretary's Report**
  - a. Review and approve February meeting minutes.
4. **Treasurer's Report**
  - a. Review Township Financial Reports.
5. **Commission administration:**
  - a. Volunteer hours tracking – February Meeting Hours
  - b. Tree City and NJUCF Renewals submitted
6. **First opening of meeting to the public**
7. **Old business / Updates:**
  - a. **Committees and commissions:**
    - i. Franklin Twp council updates – Mr. Vassanella
    - ii. Environmental commission updates (AS)
    - iii. Open space advisory updates (ML)
    - iv. Sustainable Jersey updates (ML / SG)
    - v. DPW Updates (CF)
  - b. **Planning**
    - i. Status of FT Projects (U&CFM plan, maintenance, memorial forest, and tree inventory)
  - c. **Tree Maintenance and Projects:**
    - i. Update on Hamilton St – Bid responses were received. Low bidder withdrew.
  - d. **Public information / education / events / community outreach projects**
    - i. Big and heritage trees in Franklin Township – Updates (BB)
    - ii. Annual tree sale 2024 – Program Update (Trees Are Ordered) (BH)
    - iii. Tree Giveaway – April 2024 (SG) – Did not get trees
    - iv. Arbor Day Planning – April 26, 2024 (Proclamation, Event)
    - v. Franklin Twp Green Day – May 18, 2024
8. **New business**
  - a. None Noted
9. **Second opening of the meeting to the public**
10. **Dendrology & General Discussion Items**
  - a. TBD
11. **Adjourn**
  - a. Next meeting Thursday, April 25, 2024.



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