

## Township of Franklin, Somerset County, N.J. - Shade Tree Commission

### Meeting Minutes April 23, 2015

Present: Christopher Williams-Chair, Sara Malone-VC, Jeff Baumley, Jason Harkins, Carl Hauck, Robert Hudak, Carol Parker, Arnold Schmidt

Meeting called to order at 7:00 pm

Approval of Minutes:

- March 2015 – S. Malone motioned, C. Parker 2<sup>nd</sup>, minutes unanimously approved as amended.

### Old Business

1. Annual Tree Sale (Final Report): 47 trees sold, order missing 10 October Glory Red Maples.

**Action Item:** J. Baumley to contact nursery and request explanation for missing trees.

2. JFK Blvd. Tree Replacement Program: Leftovers trees from tree sale have been planted in locations flagged by J. Baumley. J. Baumley indicated 20 additional trees are needed to completed replacement project.

A. Schmidt motioned to approve the purchase of twenty (20), 2 ½-3” caliper shade trees from the shade tree fund at a not to exceed amount of \$5,000.00, J. Baumley 2<sup>nd</sup> motion, unanimously approved.

3. Arbor Day Function – Negri Nepote Tree Planting: C. Williams forwarded to C. Hauck the list of trees to be picked up for delivery to the site for the event.
4. CFMP - Hazard Tree Identification Project: No update this month.
5. CFMP – Community Stewardship Incentive Program (CSIP) Grant Application: No update this month.
6. Replacement Commission Member: No update this month.
7. Tree Plantings – Sept. 11, 2015 at New Franklin High School (Elizabeth Ave.):

**Action Item:** R. Hudak to forward photos taken of plaques to C. Williams for presenting to school board.

8. 2015 Tasks and Follow Ups: General discussion of tracking, tasks should be kept on monthly agenda until tasks are completed.

### New Business

1. Annual Tree Sale 2016: R. Hudak volunteered to coordinate 2016 Tree Sale.
2. CEU Standings: Pending response from NJ Shade Tree Federation (NJSTF) regarding acceptance of CEU's submitted.

3. Sampson G. Smith Arbor Day 2016: General discussion regarding the specifics of a potential tree planting.

**Action Item:** A. Schmidt to coordinate acquiring photos of the area in question and possibly the contact person representing the school (science teacher, etc.).

4. Memorial Forest Planting Project: Hold project for the immediate future. General discussion of Hamilton Street Tree plantings.

Action Item: C. Williams to request copies of plans prepared for Memorial Forest and Hamilton Street Improvements.

5. Quarterly Financial Report: General discussion of financial report including funds used Middlebush Park Landscape plantings.

6. Middlebush Park Planting Plan: STC not asked to review landscape plans prepared.

**Action Item:** C. Williams to inquiry about possible revisions to plan with respect to species and spacing.

### **Public Discussion**

None Present

### **Dendrology**

May Flowering Trees (Redbud and dogwood cultivars)

### **Adjournment:**

9:00 PM

R. Hudak motioned, C. Williams 2<sup>nd</sup> motion.

Respectively Submitted,

Jason Harkins  
Secretary