

Township of Franklin, Somerset County, N.J. - Shade Tree Commission

Meeting Minutes March 26, 2015

Present: Christopher Williams-Chair, Sara Malone-VC, Jason Harkins, Carl Hauck, Robert Hudak, Carol Parker

Absent: Jeff Baumley, Arnold Schmidt

Meeting called to order at 7:00 pm

Approval of Minutes:

- February 2015 – C Williams motioned, C. Parker 2nd, minutes unanimously approved as amended.

STC Member Status: C. Hauck motioned to move C. Parker from alternate member status to full member of STC. C. Williams 2nd motion, unanimously approved.

Old Business

1. Tree Sale 2015: Tree sales continue to be received, 45% sold to date. Trees scheduled to be delivered Tuesday, March 31st. Tree pick up scheduled for Saturday, April 11, 2015 beginning at 9am.

Action Items: R. Hudak to provide list of unpurchased trees to C. Williams/J.Baumley for coordinating planting on JFK Blvd.

2. Hazard Tree Identification Project: S. Malone coordinating grant application. Currently there appears to be no grants available. STC needs to provide additional documentation for CEU credits completed.

Action Item: S. Malone to prepare grant application to be ready when funding is available, J. Harkins to send documentation for CEU's completed to S. Malone for submission.

3. Arbor Day Celebration: Total of 90 Trees/shrubs have been purchased as follows:

- a. American Hollies (\$1,700.00)
- b. Cranberry Viburnums/Gray Dogwoods (\$600.00)

C. Williams motioned to approve the use of \$2,300.00 for the purchase of 90 trees to be planted by volunteers during the 4/25 Arbor Day event to be held at Negri Nepote Native Grassland Preserve, S. Malone 2nd motion, 5 votes in favor, 1 dissenting vote.

4. JFK Blvd. Tree Planting Project: Trees not purchased from tree sale to be planted on JFK Blvd. Some trees planted during 2013 planting require straightening.

Action Item: J. Baumley to coordinate with Public Works for planting of trees along with the straightening of trees from 2013 planting.

5. 2015 CFMP Projects and Tasks: General discussion of procedures for tracking projects.
6. Sept. 11 Tree Planting at new Franklin High School: Hold for April Meeting.

New Business

1. Meeting Procedures: General discussion of meeting protocol and the Robert's Rules of Order.

Public Discussion

None Present

Dendrology

None

Adjournment:

7:58 PM

C. Parker motioned, S. Malone, 2nd motion.

Respectively Submitted,

Jason Harkins
Secretary